

United Irish Cultural Center, Inc.
Rules and Conditions

- Check, cash, VISA or MasterCard are acceptable for this function. There will be a \$75.00 service fee incurred on all credit card transactions processed via phone. The fee is waived if done in person at the United Irish Cultural Center.
- All bank charges related to stop payments on credit cards or checks will be paid for by customer.
- An initial deposit of \$_____ is required to hold the date covered by this Agreement. If the date is subsequently cancelled by the customer, the deposit is NOT REFUNDABLE unless the room is re-booked.
- A second deposit of \$_____ is required for parties of 200 or more
- .Deposits are required and payment for the function must be made on the dates specified.
- Late fee of 10% will be incurred after thirty (30) days.
- Booking of the St. Patrick Room I requires a guarantee of a minimum of 200 persons.
- ALL AMOUNTS ARE DUE AND PAYABLE BEFORE OR AT THE END OF THE FUNCTION.
- No food or beverages are to be taken into the United Irish Cultural Center. No alcohol is to be taken outside the Center.
- Final count of persons attending is mandatory 72 hours prior to the function.
- Service charge of 19% and current sales tax will apply to amounts due under this agreement; a service charge of 10% will apply to amounts due from hosted bar.
- There is a 2% room set up charge on all parties.
- Customer will not use nails, screws, staples, etc. to fasten items to walls, cabinets, windows, doors, draperies, or from the ceiling or on the floors without the express approval of the Center on the face of this Agreement
- Customer will be responsible for any repairs or restoration necessitated by engager's decorations.
- No rice, birdseed, confetti, glitter, bubbles or similar material is to be thrown or otherwise allowed on the premises or on the sidewalks or parking lot of the UICC building. These restrictions are for safety reasons and to ensure emergency access to the Center.
- Customer is responsible to see that persons attending the function covered by this Agreement conform to the rules and regulations of the Center and that behavior and actions of such persons conform to all laws and regulations of all applicable governmental authorities.
- In the interest of safety, customer will be responsible for the behavior of children; service personnel are often moving quickly with large tray/carts of hot food.
- Damage and destruction over and above normal wear and tear will be paid for by customer signing this Agreement.
- If the customer fails to pay as agreed and any legal proceedings shall prevail therein, customer shall pay to the UICC all expenses thereof, including reasonable attorney fees.
- It is hereby agreed by the parties of this Agreement that the rules and conditions printed on the other side of this are incorporated herein as part of the Agreement and no exceptions are made hereto unless in writing hereon.
- The renter/organizer/event planner named in this agreement agrees to release and hold harmless the United Irish Cultural Center (the "Center") and any of its related or affiliated business units and their respective officers, directors, agents and employees (collectively, "the Center") from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage, or injury, including death, that may be sustained by any participant or attendee of the event, or to any property of the renter/organizer/event planner or third party associated with the event whether or not related to the use or misuse of any property, equipment, or through the consumption of alcoholic beverages provided by the Center.

ENGAGER'S SIGNATURE

DATE

(UNDERSIGNED ACKNOWLEDGES RECEIPT OF A COPY OF THIS AGREEMENT _____)

(INITIAL)